

AMCA Board Meeting Minutes

MINUTES

MARCH 11, 2014

7:30 PM

AMA FRONT ENTRANCE

ATTENDEES	Chris Appie, Bob Ayars, Chris Beckering, John Eck, Sean Lewis, Jim Sprich, Jeff Yost
ABSENT	None

Agenda topics

APPROVAL OF MEETING MINUTES

DISCUSSION	The board reviewed the meeting minutes from 2/11/14		
CONCLUSIONS	No additions or deletions were noted. Minutes of 2/11/14 approved.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

OLD BUSINESS

DISCUSSION	Front entrance renderings were returned to Pat Childers from TCCA Jeff Yost met with Chris Decker. FTP info. can be transferred to the new site and there would be no monthly fee if we use the 'old' site.		
CONCLUSIONS	Ask Chris Decker to present at a future meeting.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Contact Chris Decker	Jeff Yost	n/a	

TREASURER'S REPORT

JEFF YOST

DISCUSSION	2013 Dues collections complete, no outstanding dues, all late fees paid. 2014 dues at 125 paid in full or on approved payment plans. 26 unpaid as of meeting date. Post reminder to Facebook		
CONCLUSIONS	30 day grace period to be observed for collection of dues. Payments not received in March will have late fees retroactively applied to March 1. Send out letters at beginning of April with notice of late fee and demand for full remittance.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Provide Jim Sprich with list of delinquent homeowners by 4/1	Jeff Yost	4/1	
Review bylaws, determine method of mailing (i.e. 1 st Class, Certified, etc.)	Jim Sprich	4/8	
Send out notices of delinquent dues, late fee and board action plans.	Jim Sprich	4/8	
Post reminder to Facebook	Chris Beckering	3/12/14	

DISCUSSION	2013 Front entrance payment paid in full (\$9,241.11). Net 30 days mutual terms for inter-association payments, AMN paid their portion of Moore and Bruggink fees, March 15 taxes due (\$0).	
	2014 Entryway expense estimate reviewed and approved.	
CONCLUSIONS	Jeff Yost to provide monthly financial statements each month at board meetings	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Monthly financial statement at board meeting	Jeff Yost	Meeting date

FRONT ENTRANCE

DISCUSSION	Review of dues received indicates we are on track to fund at \$300 per household. Value engineering has brought project within \$300 per household budget	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Notify committee we'll be in a position to fund by June	Bob Ayars	4/15/14

ROAD MATTERS

DISCUSSION	Plowing and ice melt season to date. \$9,440 + \$1,840 = \$11,280.	
	Several plows and salts not yet billed and we will likely need a few more this season. Invoice other associations after season ends	
	Could add flags so drains easier to find. Could add arrows for in/out at entrance or different signage.	
	Road Commission agreement not yet in place, Chris Beckering is optimistic agreement will be finalized to be able to complete work on Phase 1 in 2014. John Eck indicated a sense of urgency is needed as the KC Road Comm. has many projects in flight for 2014 which could impact the ability to mobilize a crew for a small project as ours.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Invoice associations for their portion of plow and ice melt	Jeff Yost	End April 2014
Work to get signed agreement for Road Commission	Chris Beckering	ongoing

OTHER DISCUSSION

DISCUSSION	1) Recent sales. Eaton residence. Transfer fee collected. 2) Sale pending in Villas. Email realtor info to Chris Beckering who will contact title company	
	Discuss website at next meeting	
	Update site map	
	Next meeting moved to April 15 at 7:30PM due to Spring Break vacations week of 4/7	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email realtor information to Chris Beckering	Bob Ayars	3/17/14
Contact title company	Chris Beckering	3/18/14
Update map, forward to George Childers	Bob Ayars	Done